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2 DEC 2009

**MEMBERS' MILEAGE CLAIM FORM****ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st  
OF EACH MONTHCLAIM BY COUNCILLOR: Rayner  
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) .....FOR ALLOWANCES FOR THE MONTH OF: June

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
						£	p
10/6/09	7.00	10.30	Guild Hall	Windsor DCP	12		
23/6/09	7.00	10.30	Town Hall	Council (Full)	20		
25/6/09	7.00	10.30	Guild Hall	Cabinet	12		
SUB TOTAL					32		
Less any amount claimed/received from any other Authority/Body.							
TOTALS CLAIMED					32		

PLEASE COMPLETE ONE LINE FOR EACH MEETING,  
CONFERENCE ETC YOU HAVE ATTENDED AND SIGN  
BELOW AFTER READING THE DECLARATION OVERLEAF.[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed,  
and showing the petrol company's VAT registration number and identify the amount paid for fuel. ]

VAT RECEIPT ATTACHED

YES / NO\*

\*Please delete as appropriate

Signature of Member:.....

Date: 11/12/09

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Democratic Services:	Authorised for Payment:		Date:		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

Dated copies

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2 DEC 2009

# MEMBERS' MILEAGE CLAIM FORM

## ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Rayner

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip)

FOR ALLOWANCES FOR THE MONTH OF: July to November 2009

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
						£	p
25/11/09	6:00	11:00	Guild Hall	Windsor DCP	12		
26/11/09	7:00	10:00	Town Hall	Cabinet meeting	20		
28/10/09	6:30		Guild Hall	Windsor DCP	12		
2/9/09	7:00	10:00	Guild Hall	Windsor DCP	12		
22/9/09	7:00	10:30	Town Hall	Full Council	20		
24/9/09	7:00	10:30	Town Hall	Cabinet	20		
30/9/09	6:30	10:00	Guild Hall	Windsor DCP	12		
5/8/09	6:30	10:30	Guild Hall	Windsor DCP	12		
27/8/09	7:00	10:30	Guild Hall	Cabinet	—		
8/7/09	6:30	10:30	Guild Hall	Windsor	—		
23/7/09	7:00	10:30	Town Hall	Cabinet	20		
PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.					SUB TOTAL	140	
Less any amount claimed/received from any other Authority/Body.							
					TOTALS CLAIMED	140	

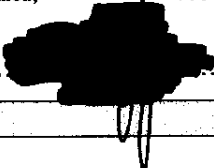
already sent to payroll  
9/1/12

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES / NO\*

\*Please delete as appropriate

Signature of Member: 

Date: 1/12/09

For Office Use Only					
Democratic Services:	Authorised for Payment:		Date:		
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

# MEMBERS' MILEAGE CLAIM FORM

## ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st OF EACH MONTH

CLAIM BY COUNCILLOR: Rayner  
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) .....

FOR ALLOWANCES FOR THE MONTH OF: July & November 2009

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipt must be attached)	
25/11/09	6:00	11:00	Civil Hall	Windsor DCP	✓ 12	12 <sup>E</sup>	P
26/11/09	7:00	10:00	Town Hall	Cabinet meeting	✓ 20	20	
28/10/09	6:30		Civil Hall	Windsor DCP	✓ 12	12	
2/9/09	7:00	10:00	Civil Hall	Windsor DCP	✓ 12	12	
22/9/09	7:00	10:30	Town Hall	Full Council	✓ 20	20	
24/9/09	7:00	10:30	Town Hall	Cabinet	✓ 20	20	
30/9/09	6:30	10:00	Civil Hall	Windsor DCP	✓ 12	12	
5/9/09	6:30	10:30	Civil Hall	Windsor DCP	✓ 12	12	
27/9/09	7:00	10:30	Civil Hall	Cabinet	✓ 12	12	
8/9/09	6:30	10:30	Civil Hall	Windsor	✓ 12	12	
23/7/09	7:00	10:30	Town Hall	Cabinet	✓ 20	20	
SUB TOTAL					✓ 140	140	
TOTALS CLAIMED					✓ 140	140	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

~~NO~~ NO\*

\*Please delete as appropriate

Signature of Member: .....

Date: .....

For Office Use Only		Authorised for Payment:		Date: <u>01/12/09</u>	
Democratic Services	Input by:	Date: <u>1</u>	Batch No:	Checked by:	Date:

# **MEMBERS' MILEAGE CLAIM FORM**

## **ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1<sup>st</sup> OF EACH MONTH

CLAIM BY COUNCILLOR: Rayne  
COUNCILLOR (EMPLOYEE) NUMBER (as found on payroll): .....

FOR ALLOWANCES FOR THE MONTH OF November / December / Jan / Feb

PERIOD COVERED BY CLAIM			PLACE WHERE DUTY WAS PERFORMED	REASON FOR CLAIM DESCRIPTION OF APPROVED DUTY (Please indicate officer attending meeting if not Democratic Services)	TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO			VAT CAR (pence)	FUEL & OIL (pence)	
26/11/2009	7:00	11:00	Town Hall	Cabinet	✓	20	20
20/11/2010	6:00	11:00	Craild Hall	Ward	✓	12	12
28/11/2010	7:00	11:00	Town Hall	Cabinet	✓	20	20
11/12/2010	7:00	11:00	Town Hall	Cabinet	✓	20	20
23/12/2010	7:00	11:00	Town Hall	Cabinet	✓	20	20
25/12/2010	7:00	11:00	Craild Hall	Cabinet	✓	12	12
15/1/2011	9:00	11:00	Town Hall	Cabinet	✓	20	20
16/3/2011	9:00	11:00	"	Employment Panel	✓	20	20
SUB TOTAL					✓	144	144
TOTALS CLAIMED					✓	144	144

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre-dating the first journey claimed, and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES/NO

Please delete as appropriate

Signature of Member

Date 14/2/2011

Authorised for Payment		Date 02/02/10	
Input by:	Date	Batch No	Checked by:
			Date

COPY

**MEMBERS' MILEAGE CLAIM FORM****ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**CLAIMS MUST BE FORWARDED TO DEMOCRATIC SERVICES BY THE 1st  
OF EACH MONTHCLAIM BY COUNCILLOR: Rayner

COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip) .....

FOR ALLOWANCES FOR THE MONTH OF: November / December / Jan / Feb

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
						£	p
26/1/2000	7:00	11:00	Town Hall	Cabinet	20		
20/1/2010	6:00	11:00	Guild Hall	WDC	12		
28/1/2010	7:00	11:00	Town Hall	Cabinet	20		
11/2/2010	7:00	11:00	Town Hall	Cabinet ✓	20		
23/2/2010	7:00	11:00	Town Hall	Full Council ✓	20		
25/2/2010	7:00	11:00	Guild Hall	Cabinet ✓	12		
15/3/2010	8:00	11:00	Town Hall	Cabinet Prioritisation Board	20		
16/3/2010	8:00	11:00	" "	Employment Panel	20		
					SUB TOTAL		
					TOTALS CLAIMED		

PLEASE COMPLETE ONE LINE FOR EACH MEETING,  
CONFERENCE ETC YOU HAVE ATTENDED AND SIGN  
BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (a) valid VAT receipt(s) - i.e. a till receipt pre dating the first journey claimed,  
and showing the petrol company's VAT registration number and identify the amount paid for fuel.]

VAT RECEIPT ATTACHED

YES/NO\*

\*Please delete as appropriate

Signature of Member: .....

Date: 16/3/2010

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Democratic Services:	Authorised for Payment:	Date:			
Payroll:	Input by:	Date:	Batch No:	Checked by:	Date:

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**

CLAIM BY COUNCILLOR: Rayner  
COUNCILLOR (EMPLOYEE) NUMBER (as found on payslip).....

PERIOD COVERED BY CLAIM			REASON(S) FOR CLAIM		TRAVEL ALLOWANCE CLAIMED		
DATE	TIME FROM	TIME TO	PLACE WHERE DUTY WAS PERFORMED	DESCRIPTION OF APPROVED DUTY (Please indicate officer arranging meeting if not Democratic Services)	PRIVATE CAR Mileage	PUBLIC TRANSPORT (Receipts must be attached)	
						£	p
17/3/2016	6:30	11:00	Guild Hall	Window Development & Control Panel ✓	12	N/A	
25/3/2016	7:00	11:00	Town Hall	Cabinet ✓	20	N/A	
					SUB TOTAL	✓ 32	
					TOTALS CLAIMED	✓ 32	

PLEASE COMPLETE ONE LINE FOR EACH MEETING, CONFERENCE ETC YOU HAVE ATTENDED AND SIGN BELOW AFTER READING THE DECLARATION OVERLEAF.

Less any amount claimed/received from any other Authority/Body.

[N.B. Please ensure that you have attached (e) valid VAT receipt(s) in full]

Less any amount claimed/received from any other Authority/Body.

**VAT RECEIPT ATTACHED**

\*Please delete as appropriate

Date.....26/3/10.....

Signature of Member:.....

For Office Use Only		Date: 26/3	
Democratic Services:	Authorised for Payment:	Date: 31/03/10	
Payroll:	Input by:	Batch No:	Checked by:
	Date:		Date: